

06/11/20

THIS MEETING WAS CONDUCTED BY VIDEO CONFERENCE IN ACCORDANCE WITH THE GOVERNOR'S AUTHORIZATION CONCERNING SUSPENSION OF CERTAIN OPEN MEETING LAW REQUIREMENTS FOR THE COVID-19 DISASTER.

Upon determining the presence of a quorum, Dr. David Molina called the meeting to order at 6:01 PM.

Name	Office	Present	Absent	Arrived Late	Departed Early
Board Members					
Dr. David Molina	Community/Board Chair	✓			
Alyssa Moore	Community/Vice Chair	✓			
	Sec Teacher (incoming)				
Donida Garcia	Elementary Teacher	✓			
Shawn Bliss	Secondary Teacher	✓			
Matt Embry	Secondary Parent	✓			
Chris Juraska	Elem Teacher (exiting)	✓			
Kim Cavett	Elem Teacher (incoming)	✓			
George Gentile	Community	✓			
Jennifer Chidsey	Community (incoming)	✓			
Kari Honea	Elementary Parent/ Parliamentarian	✓			
Vibha Monteiro	Secondary Parent	✓			
Priscilla Cavazos	Elem Parent (exiting)	✓			
Mark Smith	Elem Parent (incoming)	✓		6:04	
Frankie Shanks '20	Student (exiting)		✓		

Elijah Churchill '22	Student (incoming)	✓			
Staff Members					
Kathleen Zimmermann	Executive Director	✓			
Joey Thompson	Director of Operations	✓			
Julie Atchley	Director of Academics	✓			
Terry Berkenhoff	Elementary Principal	✓			
Samantha Gladwell	Elementary Assistant Principal	✓			
Hweilu Chen	Director of Finance	✓			
Amy Elms	Community Outreach	✓			
Will Jaramillo	Secondary Principal	✓			
Megan Podd	Secondary Asst. Prin.		✓		
Jennifer Obenshain	HRS/Academic Support Coordinator		✓		
Ashwini Patil	Assist to the Exec Dir	✓			

Regular Session

1. Roll call; establishment of quorum; call to order
2. Routine Items/Public Comment (20 minutes)
 - a. Discuss revised voting practice
David Molina presented the virtual voting process for tonight's meeting. The Board will utilize virtual balloting through Google forms. The Board participated in a practice session to ensure familiarity.
 - b. Discuss and vote on agenda for June 11,2020.
Kathleen Zimmermann requested revisions to Item 2E Items 2E and 2F should read:
(2E) Discuss and vote on resolution to ratify missed instructional school days waiver, ~~instructional materials inventory waiver, CPR instruction~~
(2F) Discuss and vote on resolution for waivers to include instructional materials inventory, CPR instruction, ASVAB Test, TXVSN, Alternate Reading Instruments, Parental Notice Requirements
Vibha Monteiro made the motion to accept the minutes as amended;
Priscilla Cavazos seconded.

The motion passed unanimously.

- c. Public Comment.
Natalie Elliott addressed the Board regarding her appreciation to NYOS and provided work experience. Ms. Elliott no longer works at NYOS as she accepted a job at TEA. She shared her experience working at NYOS, thanked the NYOS community, and thanked NYOS for providing her with the opportunity to serve on the Board as a teacher member. Serving on the Board was the unique experience that opened up the opportunity at TEA.
 - d. Discuss and vote on minutes for the May 7, 2020 meeting.
The Board reviewed the minutes from the meeting on May 7, 2020. Minor edits were suggested.
Vibha Monteiro made the motion to accept the minutes as amended;
Priscilla Cavazos seconded.
The motion passed unanimously.
 - e. Discuss and vote on resolution to ratify missed instructional school days waiver.
Kathleen Zimmermann presented the resolution to ratify missed instructional school days waiver.
Vibha Monteiro made the motion to ratify as presented;
Jennifer Chidsey seconded.
The motion passed unanimously.
 - f. Discuss and vote on resolution for waivers to include instructional materials inventory, CPR instruction, ASVAB Test, TXVSN, Alternate Reading Instruments, Parental Notice Requirements.
Kathleen Zimmermann presented the resolution allowing administration to apply waivers to include instructional materials inventory, CPR instruction, ASVAB Test, TXVSN, Alternate Reading Instruments, Parental Notice Requirements.
Matt Embry made the motion to accept as presented;
Donida Garcia seconded.
The motion passed unanimously.
3. Unfinished Business (20 mins)
 - a. Discuss and vote on amendment to operating budget for the 19-20 school year.
Hweilu Chen presented the operating budget for the 19-20 school year.
Alyssa Moore made the motion to accept as presented;
Jennifer Chidsey seconded.
The motion passed unanimously.
 - b. Acknowledgement of departing Board members.
David Molina thanked and acknowledged the departing Board members: Chris Juraska, Natalie Elliot, April Wills (12/19), Priscilla Cavazos, Frankie Shanks '20.
 4. New Business (40 mins)
 - a. Seating and welcome of new members.
David Molina welcomed new Board members, Jenn Chidsey, Kim Cavett, Mark Smith; and introduced new student member, Elijah Churchill.

- b. Discuss opportunity to create an Executive Committee
David Molina presented a proposal to create a NYOS School Board Executive Committee. There were no objections.
- c. Discuss and determine Officers.
David Molina presented current Officer positions and called for nominations. The results are as follows:
Chair: David Molina
Vice Chair: Vibha Monteiro
Secretary: Matt Embry
Parliamentarian: Kari Honea
- d. Discuss and determine committee members.
David Molina proposed the board address the current social unrest regarding systemic racism. He proposed a committee be formed to build on the ED's public statement, and generate substantive action by setting board goals for the school in conjunction with admin. The board agreed by acclamation.
- The Board then discussed members' committee preferences. The results were recorded the executive committee will finalize assignments.
- e. Discuss and vote on Open Government policy 500.020 - 500.040.
Joey Thompson presented policy 500.020 – 500.040 regarding Open Government.
No changes were recommended at this time.
Alyssa Moore made the motion to accept the policy as presented;
Matt Embry seconded.
The motion passed unanimously.
- f. Discuss and vote on resolution to approve Special Ed Supports Coop
Julie Atchley presented a resolution to participate in a Special Education Supports Cooperative Interlocal Agreement to help provide required services for students with special needs during virtual learning periods.
Matt Embry made the motion to approve as presented;
Kim Cavett seconded.
The motion passed unanimously.

Executive Session¹

In accordance with the Texas Open Meetings Act §551.074 Tex. Govt. Code, the Board entered Executive Session at 7:39PM to discuss personnel matters: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee. The Board returned from Executive Session at 8:02PM. No action was taken.

¹ In accordance with the Texas Open Meetings Act Subchapters D and E of Ch. 551, Tex. Govt. Code, the Board may enter closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in a closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Regular Session

- g. Discuss initial operating budget for the 20-21 school year.
- i. Compensation Committee update
David Molina presented on behalf of the Compensation Committee. The committee proposed a new salary schedule that represents a 2.25% average salary increase. The committee invited Hweilu Chen to speak on fringe benefit adjustments and updates.
 - ii. Financial Oversight Committee update.
Matt Embry presented on behalf of the Financial Oversight Committee. Enrollment is at 1059. NYOS' cash flow is fluctuating due to construction costs. Interest rates from the money market account continue to drop. Skyward software is still in consultation phase. Preliminary budget was further discussed.
 - iii. Vote on 20-21 initial budget.
Hweilu Chen presented the operating budget for the 20-21 school year. Vibha Monteiro made the motion to approve as presented; Donida Garcia seconded. The motion passed unanimously.
- h. Determine dates for the 20-21 School Board meetings.
Kathleen Zimmermann presented the 20-21 NYOS school calendar and proposed possible School Board meeting dates. The determined meeting dates for the 20-21 school year are as follows:
- | | | | | |
|--------|--------|---------|--------|--------|
| July 9 | Aug 13 | Sept 10 | Oct 15 | Nov 12 |
| Dec 10 | Jan 14 | Feb 11 | Mar 4 | Apr 8 |
| May 13 | Jun 10 | Jun 28 | | |
- i. Discuss COVID-19 ramifications for 2019-2020 and 2020-2021 school years.
Kathleen Zimmermann discussed negative financial impacts experienced by NYOS and other charter schools. She announced that expected federal government assistance funds will not support NYOS' financial losses but the Charter Schools Growth Fund and PPP loan will be able to assist. Mrs. Zimmermann discussed NYOS' reopening plan highlights: start date will remain same; NYOS admin is staying up to date with TEA updates and requirements; committees formed for development of remote teams if future closures occur. Julie Atchley provided an update regarding student assessment requirements when school resumes. Joey Thompson provided updates with Food Services, Bus, and IT.
- j. ED Update.
Kathleen Zimmermann presented information regarding: Her ongoing work in property development and loan closings; Safety and Security committee updates and work with COVID plans; TX Charter Schools Association update: Mrs. Zimmermann serves on their Board as Treasurer and provided an update regarding her participation in planning for financial impacts and her ongoing advocacy work.

5. Committees (20 minutes)
 - a. Academic Oversight Committee update.
No update at this time.
 - b. Board Development Committee update.
 - i. Code of ethics statement.
Kathleen Zimmermann presented the NYOS School Board Code of Ethics. Mrs. Zimmermann asked Board members to review and sign statement.
 - ii. Find a date for Board orientation.
David Molina discussed the need for new Board members to complete a NYOS School Board Orientation. Dates were discussed and July 16, 4p was selected.
Monthly Board Development (Topic: Texas Open Meetings Act) was tabled until the July meeting.
 - c. Property Development Committee update.
Matt Embry presented on behalf of the Property Development Committee. Mr. Embry stated that a community update was included and emailed out in the most recent NYOS Notes; architect noting plans are in; progress is moving slowly due to site plan approval process delays; Kencon construction group and the property association group recently met; all parties are ready but are awaiting approval from the City.
 - i. EFF loan closing.
No update at this time.
 - ii. Construction Timeline.
No update at this time.
6. Closing (5 minutes)
 - a. The Board did not discuss items for the agenda for the July 9, 2020 meeting and determined they will be discussed at another time due to current time constraints.

Adjournment

Vibha Monteiro made the motion to adjourn the meeting;
Donida Garcia seconded.
The motion passed unanimously.

The meeting was adjourned at 9:05

Certification:

These minutes represent a true and accurate account of the regular Board Meeting of NYOS Charter School held on June 11, 2020.

Alyssa Moore
Acting Secretary

